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Strukturalne i Inwestycyjne



REQUEST FOR QUOTATION NO. 7 / 2018
ON ORDER FOR PURCHASE STARCH-BASED GLUE FEED
INSTALLATION

SŁONE, 30.10.2018



1. Name and address of the Purchaser.

ROYALPACK, Tatar Sp. j.
Al. Brzozowa 2A, SŁONE
66-008 Świdnica
POLSKA
KRS: 0000378072, NIP: 9730992496, REGON: 080502765

2. Procedure of awarding contracts.

Request for proposal compliant with the competitiveness principle.
The Purchaser allows for negotiations.
Contract within the project titled "Range of innovative reusable cardboard packaging with innovative features and landmark performance parameters".

3. Description of the object of the contract.

Starch-based glue feed installation

The object of the contract is the delivery and assembly of **starch-based glue feed installation** - commonly referred to as **glue kitchen**

3.1 Functions, parameters and equipment necessary - if any of these necessary parameters are not met the Tenderer's offer shall be rejected. The offer must be accompanied by a specification of the machine confirming the fulfillment of the functions, parameters and necessary equipment.

3.1.1 Necessary functions:

Glue kitchen enabling:

- 1) Semi-automatic glue preparation process.
- 2) Fully automatic preparation of glue based on starch when using OBM starch (One Bag Mix - ready mix), glue purchased as a blend of finished product in the form of powder packed in the Big Bag (bags weighing about 1000 kg).
- 3) Continuous high quality glue supply for the machines of open flute corrugated board production.

3.1.2 Necessary parameters and equipment

3.1.2.1 Necessary parameters:

- 1) Equipped with a mixer with a high shear value, enabling:
 - a) very rapid time to prepare the batch of glue
 - b) outstanding batch-to-batch reproducibility
 - c) supply of fresher glue
 - d) keeping the adhesive constant viscosity
 - e) achieving a very stable gelling point
 - f) preservation of smooth operation of the machine for open flute board production
 - g) a safer, more worker-friendly formulation process



3.1.2.2 Necessary equipment:

The components listed below should be installed, wired and tested in a common epoxy painted steel frame

- 1) Big Bag hopper/unloader with bag holder
The BBU Big-Bag Unloader is a modular system for discharging Big Bags. Easy introduction of the big bags into the support chassis and dust-free handling along with various options make BBU extremely user-friendly. Bags are put into the BBU using a forklift.
- 2) Archimedes galvanized screw
with a single speed, with a capacity of 6 tons/hour. The screw length is max. 7000 mm, the maximum inclination angle is 34 °.
 - a) two butterfly valves for correct filling of starch into the mixing tank of the glue preparation system
 - b) flexible filter cloth in-between screw and mixing tank.
- 3) Mixer
 - a) 1500 liter tank made of 304 stainless steel
 - b) specially designed vertical high-shear agitator with 22 kW, 1500 rpm motor
 - c) isolated weighing system
 - d) digital electronic scale
- 4) Water addition system
 - a) it must allow quick and slow addition of water via 2 "and ½" ball valves
- 5) Steam addition system
 - a) includes a pneumatically actuated ball valve to apply steam to the mixer. It also includes a check valve and steam trap
 - b) digital electronic scale
- 6) Starch addition system
 - a) 2x mixer sealing valve (200 DN) with flexible connection piece
- 7) Paste system
 - a) 2" air diaphragm pump for glue transfer to the storage tank. 2½" butterfly valve to seal the mixer discharge.
- 8) Storage tank 2300 liter
2300 liter tank made of 304 stainless steel. Includes dished bottom, required inlet/outlet fittings, fitting for level probe, hinged access door. It has pre-drilled holes to accommodate the agitator of the tank.
- 9) Storage tank agitator
Vertical agitator, top mounted on storage tank. In the set 70 rpm, 0.75 kW motor, stainless steel shaft and propeller. Agitator controlled from the control panel of the glue kitchen.
- 10) Adhesive transfer pump - 1 ½ " air diaphragm pump for transferring glue
- 11) Control panel - equipped with a touch panel with software used to control and monitor the process, English and Polish language version.
- 12) Piping
 - a) water and air should be galvanized
 - b) steam
 - c) glue - stainless steel



- 13) Remote computer - this item includes a personal computer and monitor. This will allow complete remote operation of the starch system from an alternative location within the plant, for example from the production office.

3.2 Code according to the Common Contract Glossary: 42000000-6 Industrial Machines

3.3 Costs of possible trainings shall be paid by the supplier.

4. Order completion term.

II quarter of the year 2019

5. Desired payment terms

- 30% prepayment within 14 days after ordering
- 60% before shipment of the object of the contract
- 10% after confirming the completeness of delivery and signing a positive protocol receipt, 14 days from the date of invoice.

The payment terms receive additional points — according to the description in Paragraph 16. Criteria for tender assessment and their calculation method description.

6. Place of delivery

ROYALPACK, Tatar Sp. j.
Al. Brzozowa 2A, SŁONE
66-008 Świdnica
POLSKA

7. Partial contracts.

Partial tenders are not allowed by the Purchaser.

8. Variant tender information.

Variant tenders are not allowed by the Purchaser.

9. Description of procedure participation conditions and the method of determination if these conditions are met.

- 9.1** Contractors meeting the following conditions are allowed to participate in the procedure: permission to conduct activity or actions within the scope of the object of the contract.





9.2 The assessment of the compliance with the conditions in this procedure shall be made on a "meets/doesn't meet" basis based on information contained in documents and declarations submitted by the Contractors.

10. List of declarations and documents to be submitted by the contractors in order to meet the procedure participation conditions.

To meet the condition stipulated in Paragraph 9.1:

An up-to-date extract from the appropriate register or an up-to-date certificate of entry into the business activity register should the entry into the register or a certificate of applying for an entry to the business activity register are required by separate regulations, issued not sooner than 6 months before expiration of the tender submission period.

11. Description of tender preparation method

- 1) The tender shall be prepared according to the description of the contract. The Tenderer shall pay all costs related to the tender preparation and submission.
- 2) The tender shall be submitted on the form being an appendix to the request for proposal.
- 3) Documents specified in Paragraph 10 of the request for proposal shall be attached to the tender.
- 4) The tender shall be prepared in Polish or in English version

12. People authorised to contact the Contractors:

Andrzej Tatar
tel. 0048 603 600 332
e-mail: andrzej.tatar@royalpack.com.pl

13. Place and time of tender submission.

Offers should be submitted in person or by post to the address of the Ordering Party: ROYALPACK, Tatar Sp. J., Al. Brzozowa 2A, SŁONE, 66-008 Świdnica, Poland or by e-mail to the following address: andrzej.tatar@royalpack.com.pl no later than 03.12.2018 until 14.00

The date of receipt of the tender by the Purchaser shall be the tender submission date. Tenders submitted after the date stipulated in the request for proposal shall not be considered.

14. The date of binding the offer.

The Contractor remains bound by the offer for a period of 60 days. The period begins with the deadline for submission of offers.

15. Date and place of tender opening.

The tenders shall be opened on 03.12.2018, at 3 o'clock p.m.
at the Purchasers premises. Public tender opening is not foreseen by the Purchaser.

16. Criteria for tender assessment and their calculation method description.

The maximum number of points possible to obtain - 100



No.	Name of the criterion	Weight	The way of awarding points
1.	Net offer price	60 points	Evaluation based on the offer form net minimum offered price $C = \frac{\text{net minimum offered price}}{\text{the price of the tested net offer}} \times 60 \text{ point}$
2.	Guarantee period	10 points	Points will be awarded in the following way: <ul style="list-style-type: none"> • Guarantee up to 12 months - 0 points • Guarantee over 12 months - 10 points
3.	Service response time at the registered office of the ordering party	10 points	Points will be awarded in the following way: <ul style="list-style-type: none"> • reaction time up to 24 hours - 10 points • reaction time from 25 to 48 hours - 5 points • reaction time over 48 hours - 0 points
4.	Desired payment terms	20 points	<ul style="list-style-type: none"> • compatible with the query - 20 points • other than in the query - 0 points

The notes shall be rounded to two decimal places. The Purchaser shall award the contract to a contractor whose tender meets all conditions and requirements and receives the highest number of points.

The value of the object of the contract given in a foreign currency shall be translated into PLN at the mid-rate of the National Bank in Poland on the tender opening day.

In the case more than one tenderer achieves and identical number of points, the Buyer shall be entitled to choose the supplier.

17. Scope of contract changes made as a result of the conducted proceedings:

The Purchaser reserves the right to conduct negotiations in order to reduce the price of the contract, change the terms of payment and change the date of contract fulfillment. It allows the possibility of introducing minor changes in the scope of the contract that have no impact on the value of the concluded contract.

Change of the provisions of the concluded contract may take place with the consent of both parties, expressed in writing under pain of nullity.

18. Entities connected to the Purchaser personally or financially are not allowed to participate in the procedure.

Financial or personal connections mean mutual relations between the beneficiary and persons authorised to undertake obligations on behalf thereof, or persons taking actions related to the preparation and performance of the contractor selection procedure on behalf of the beneficiary and the contractor, those relations being in particular:

- 1) participation in a company as a partner of a civil partnership or limited partnership;
- 2) ownership of at least 5% of shares or stakes;
- 3) function of member of supervisory or managing authority, signing clerk, proxy;
- 4) such a legal or factual relation that can give rise to justified doubts about the impartiality in the contractor selection, especially in the case of marriage,
- 5) linear consanguinity or affinity, collateral consanguinity or affinity to the second degree, adoption, care or guardianship.

19. Other information.

By submitting a tender the Tenderer agrees on revealing the details of the tender to the rest of the Tenderers. The Tender shall have the right to disagree to inform on technical details of the object of the contract.

The Purchaser reserves the right to:

- 1) change the conditions of awarding contracts according to Section 16;
- 2) cancel the procedure;
- 3) reject all presented tenders without giving reasons;
- 4) leave a tender non-compliant with the requirements of this request for proposal unconsidered.

In the above cases, the Tenderers shall not be entitled to any claims against the Purchaser. The Purchaser informs that the procedure is not proceeded based on the Government Procurement in Poland Act of January 29, 2004 - Public Procurement Law, therefore remedies specified in this Act cannot be applied.

The appendices to the present document are:

1. Tender form
2. Declaration of the lack of connections
3. Confirmation of compliance of the object of the contract with the requirements



